



Data Privacy Notice

June 2018

How Tabor Baptist Church (“we”) use your information

This privacy notice should be read together with any other privacy notice we may provide on specific occasions (eg. for special events) when we are collecting or processing personal data about you.

Why are we collecting your data?

We collect personal data to provide appropriate pastoral care, to fulfil our purposes as a church and to comply with the law. In legal terms this is called ‘legitimate interests’. When it is required, we will ask you for your consent to process your data. We do not share your information with others except as described in this notice.

The categories of information that we may collect, hold and share include:

- Contact information such as name, telephone number, address and email address
- Photographic and video images made at church events or for specific publicity

Storing your data

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including satisfying any legal, accounting or reporting requirements. We hold your data for varying lengths of time depending on the type of information in question but in doing so we always comply with Data Protection legislation. We will contact you periodically to check that the information we are holding is accurate and that you agree to us holding it.

Security of your data

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. If there is any suspected personal data breach we will notify you and the ICO where we are legally required to do so.

Who do we share your information with?

We will not share your information with third parties without your consent unless the law requires us to do so.

Requesting access to your personal data

Under Data Protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information contact the Pastor or one of the deacons. You also have the right to have inaccurate personal data rectified, blocked, erased or destroyed, and to object to processing of personal data that is likely to cause, or is causing, damage or distress.

If you have any questions, a concern or complaint about the way we are collecting or using your personal data, please contact one of the church elders or deacons.