

**Reference Form:**

(Paid and Volunteer Workers with Children, Young People, Older Adults or Vulnerable Adults)

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**Private and Confidential**

Reference for **[Name]**

Position Applied For: **[Position]**

Your name: \_\_\_\_\_

Occupation: \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

In what capacity do you know this person? \_\_\_\_\_

**Do you have any reason to be concerned about this person being in close contact with or having responsibility for Children, Young People, Older Adults or Vulnerable Adults?**

Yes /  No

*(If you have answered yes we may contact you for further details)*

**Q1. What, in your view makes them suitable for this role? (Description attached)**

**Q2. Is there anything about them that would make them less suitable for some aspects of this role?**

**Q3. How would you describe their personality and motivation for working with Children, Young People, Older Adults or Vulnerable Adults?**

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**Please rate (tick) the person on the following:**

	Very Poor	Poor	Average	Good	Very Good
Responsibility					
Reliability					
Self-Control					
Commitment					
Trustworthiness					
Understanding					

*You may wish to add further relevant criteria*

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Name:

Address:

Phone number:

Signed:

Date:

*Thank you for providing this information. We may need to contact you to confirm that you have written this reference.*